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Fact sheet

Calculating gross employment costs in Interreg programmes using monthly costs with a fixed percentage

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Cost category: Staff costs

Programme covered by this fact sheet: Interreg Europe

	Date	Valid until	Main changes
Version 1	10/10/2022		
Version 2			
Version 3			

PURPOSE

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The goal of this fact sheet is to further detail and complement programme instructions regarding staff cost calculation. It is explicitly not the goal to substitute or create additional rules on top of the programme manual regarding eligible costs

Flemish beneficiaries shall apply this fact sheet in order to calculate the overall gross employment for staff being reported on Interreg projects covered by this fact sheet.

BACKGROUND

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The formula to determine gross employment costs starts from the same basis as the one in place for Flemish beneficiaries in other Interreg or ERDF programmes falling outside the scope of this fact sheet.

The difference is that the present method has been adapted to fit the programme requirements.

Hence, the calculation method described works according to a fixed FTE % on a monthly basis instead of an hourly basis that varies.

